

DCI/ICS 82-4284
5 November 1982

MEMORANDUM FOR: National Foreign Intelligence Program Managers

SUBJECT: Preparation of the DCI's Annual Report to the Congress

1. It is time again to prepare the Annual Report to the Congress. I believe that last year's report which began with a DCI overview of the Community followed by separate reports from CIA, DIA, NSA, INR, and the FBI was comprehensive and informative, and, therefore, quite successful. This approach permitted us to address cooperatively and individually the progress we made toward meeting the needs of national policymakers and departmental intelligence consumers, and will be maintained this year. (U)

2. You will note from the attached Terms of Reference that I intend to emphasize the theme of restoring balance to the NFIP as we rebuild. I am focusing on three areas of interest identified by the President--HUMINT, analysis, and counterintelligence--with particular attention to efforts in 1982 to achieve balance in our intelligence capabilities. I also plan to address the support provided to policymakers of both a crisis and long-term nature. Finally, I again intend to devote some attention to a look to the future; this year I would like to address the challenges facing the Community in recruiting, retaining, and training the highly skilled personnel we will require in the coming years. (S)

3. As in previous years, I invite you to take this opportunity to address the Congress personally in your own report. We are required to provide a review of US intelligence activities as well as the intelligence activities of foreign countries directed against the US or its interests. I would urge you, however, to devote some time to addressing those three key issues of HUMINT, analysis, as well as counterintelligence, where appropriate. (S)

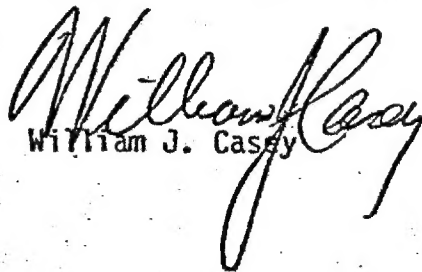
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4. The preparation of the report is again being managed by the Office of Planning of the Intelligence Community Staff. Please submit the name of your action officer to who also is prepared to meet with you to discuss the report and will provide any assistance you might require. (U)


William J. Casey

Attachment:
Terms of Reference

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